



Document 2D – Notice of Sector Exco meeting

POLOKWANE CPF NOTICE OF SECTOR EXECUTIVE COMMITTEE MEETING

You are hereby notified of and invited to attend the next Sector Executive Committee meeting.

DATE:
TIME:
PLACE:

Kindly note the following:

- 1) Agenda points for this meeting to be submitted before_____;
- 2) This meeting is intended for all executive members of the Sector;
- 3) Kindly apologise if you can not attend;
- 4) Bring a copy of the previous minutes and agenda for this meeting;
- 5) Read the previous minutes for approval;
- 6) Be well-prepared with feedbacks on standing matters and matters arising from previous minutes;

SECRETARY:
E-MAIL:
CELL:

Document to be adapted to suit requirements